

## Job Description

**Title:** Recruitment Lead

**Reporting to:** National Director

**Hours of work:** 21 hours per week

**Location:** East Lancashire

**Salary:** Information available upon request

**Main purpose of the role:** To recruit apprentices for the Pais apprenticeship in the British Isles.

The aim of the role is in line with the charity objectives:

- To seek the advancement of the Christian religion in accordance with the statement of faith
- The relief of persons who are unemployed in particular by the provision of advice, education and training opportunities
- To advance the education of children, young persons and adults in accordance with Christian principles

**Key duties and responsibilities (including but not limited):**

- Develop the recruitment strategy alongside the National Team
- Network to gain partnership, profile and speaking/promotion opportunities in order to recruit gap year apprentices
- Develop and work with Pais advocates for the purpose of recruitment
- Develop recruitment opportunities within the Pais Project's work with young people (Pais Youth Academy)
- Work with other national agencies, representing Pais in those settings (for example, Youth Evangelism Conference and Amplify)

**Key skills and experience required:**

- Recent and significant experience with a Christian charity with a focus on youth and schools ministry
- Good communication and administration skills, specifically:
  - Experience of public speaking, especially in relation to recruitment
  - Effective time and diary management skills
- Good people skills, specifically:
  - Experience working with children and young people in a Christian setting
  - Experience working with Christian/church leaders
  - Experience networking in a Christian youth work setting
- Ability to work well as a team
- Agreement with and affirmation of The Pais Project statement of faith (<https://paismovement.com/about-pais/beliefs/>)
- Active member of a Trinitarian Christian Church

To apply, please send a covering letter outlining your suitability for the role, an up to date CV, two referees and a sample of any previous communications work to [petebaker@paismovement.com](mailto:petebaker@paismovement.com).

The Pais Movement, Life Church, 30 Sycamore Avenue, Burnley, Lancashire, BB12 6QP  
+44 (0)1282 454 149 // [gb@paismovement.com](mailto:gb@paismovement.com) // Charity No. 1120891